**APPENDIX O2- Recall Notification via Fax**

**CUTIE PIE CO. COMPANY**

**URGENT!**

**FOOD RECALL NOTIFICATION**

Date: 08/16/2017

Our firm is voluntarily recalling Key Lime Pie I because they are contaminated with fungicide. It may represent serious health or safety threat to people who use it.

**Please follow these instructions to ensure a successful recall:**

• Immediately discontinue selling or distributing your existing stock of KEY LIME PIE I, CUTIE PIE CO BRAND, SIZE 650 G, UPC: 56565600001, LOT NUMBERS: K1P2457954A

• Inform us of the quantity of product you have on hand by completing the bottom portion of this form. Sign the form and return it by FAX to (541)-2868497 as soon as possible.

• DO NOT dispose of this product! Instead: Wait for further instructions from CUTIE PIE CO. COMPANY OR Return the recalled product to CUTIE PIE CO. COMPANY as soon as possible. If you have distributed any of the recalled products, please immediately:

• Contact your consignees by telephone and in writing to advise them about the recall.

• Instruct them to return their unused, undestroyed stock to CUTIE PIE CO. COMPANY

• Instruct them to also notify any of their consignees, which may have received the recalled product.

Thank you for your cooperation! If you have any questions regarding this recall, please feel free to contact Suwimon Sutantawong at (541)-286-8497

Sincerely,

Suwimon Sutantawong, Recall Coordinator

Customer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Quantity on Hand: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cases / Cans / Packages (Circle One)

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Owner's Name – Please Print Owner’s Signature